

Casework - Completing a case

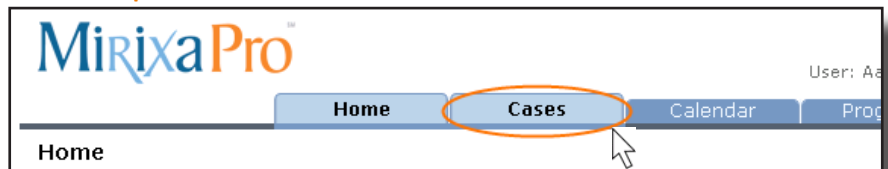
After enrolling a patient, completing a case involves three simple steps:

1. Opening the case in the MirixaPro™ platform
2. Completing the case by working through the Documentation Tab
3. Closing the case in the Authorisation Tab

1 Opening the case in the MirixaPro platform

To open the case:

- Sign-in.
- Click on the “Cases Tab”.
- Select the patient’s case.

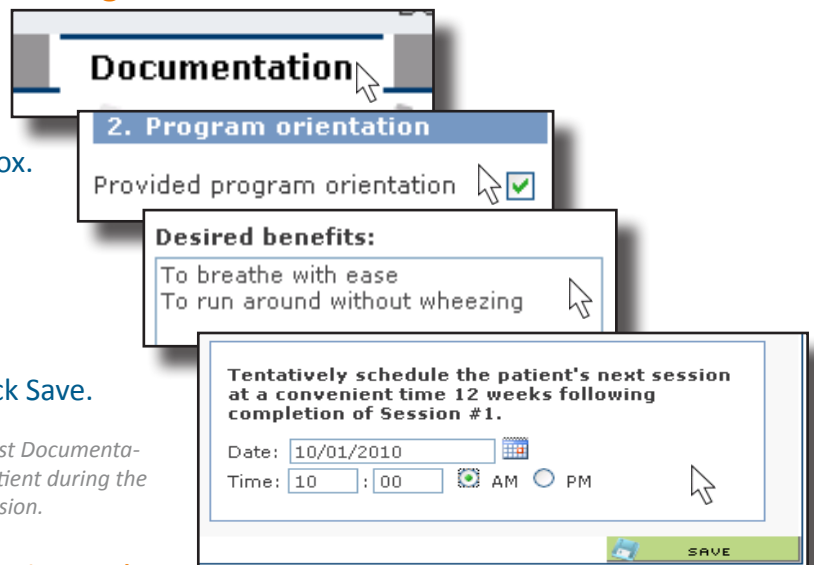


2 Completing the case by working through the Documentation Tab

After opening the patient’s case:

1. Click on the Documentation Tab.
2. As each action is addressed - check the box.
3. Enter comments into the text boxes.
4. Complete the tentative schedule box. Click Save.

Please note: the ‘Documentation Tab’ or replica ‘Pharmacist Documentation Worksheet’ can be printed for completion with the patient during the session and entry into the MirixaPro platform after the session.



3 Closing the case in the Authorisation Tab

To close the case:

1. Click on the Authorisation Tab.
2. Check the boxes for the Documentation and Patient Handout details. Click Save.
3. Check the “I agree” box and Click “Authorise”.



Good Practice:

- **Open the case** (Case List), **Complete the case** (Documentation Tab: Complete and Click Save), **Close the case** (Authorisation Tab: Complete, Click Save, I Agree and Authorise).